

DAFVM Faculty Senate Meeting minutes

March 7th 2019

1.30 pm in Bost Room 205

Roster sign-up

Call to order 1:32 Dr. Bindu Nanduri

Reading of the minutes (February 2019) – approved 1:35

Present: Taya Marquardt Ezell, Simone Hinz, Jonas King, Florencia Meyer, Bindu Nanduri, Andrew Stevens, Porter Swann, David Christiansen, Julie Parker, Jason Street, Jason Camp, Josh Maples, Stephen Meyers, Amanda Stone, Kelley Wamsley, Charles Fulford (Taze), John Long, George Popescu

Excused: Anna Linhoss, Lifang Yan, Raja Reddy, Donna Peterson, Wes Neal, Brittney Oliver, Jay McCurdy, Caleb Lemley, Tricia Knight, Skip Jack, Brent Frey, Tom Allen.

Absent: John Willis, Keun Seo, Mariah Morgan, Rebecca Melanson, Matt Griffin

Dr. Threadgill

- Shared MSU Extension's FY2020 requested budget, as well as a brochure showing an overview of the 2018 statewide programming.
- Office of compliance has completed an audit on the youth programs that require volunteers (e.g. youth camps). Recommendations are coming forward from the office. Contact: Joy Graves will provide the initial forms that will determine if your event is a covered university program.
- An audit of all weapons and firearms listed in MSU inventory has been done. They are supposed to be stored in a safe. Dr Jackson has concerns about having them on campus.
- Dr. Ian Munn commented that there is an initiative led by the Department of Wildlife, Fisheries & Aquaculture to develop an SOP for use, storage and handling of firearms on campus.
- Discussion arose as to whether guns can be brought into MSU buildings. If a building has a sticker stating that it is a gun-safe building then no MSU employee can bring a gun inside (concealed or not). However, if you are not an MSU employee, then... it is not clear. Some say yes, some say no. This would require some clarification from the administration.

Kelley Wamsley: Update on faculty experience with the adoption of Digital Measures

- Committee composed of Kelley Wamsley (chair), Amanda Stone, Tricia Knight, Caleb Lemley, Rebecca Melanson and Donna Peterson. The committee met with Tracey Baham, Matt Capela and Mary Beck to discuss digital measures with the objective of coming up with general SOPs to navigate DM, in terms of output and formatting, etc. Dr. Baham is very cooperative and willing to come to DAFVM senate if needed.
- There is a template that you can look at, which is regularly updated. When you run the full report there is a tiny little link that reads "download this report's template". It is a word document showing the programming of what you need to click to populate a given area or box in DM. This will be the working document to use as a framework to build the SOPs.

- The committee discussed some common DM frustrations. The extension side is a huge issue and will need a lot of work.
- If you are in a joint publication and they enter the record, you lose your editing rights. Department heads have the right to delete a record, but an SOP or agreement about who will enter the data needs to exist (should be the PI).
- Dr. Baham asked for feedback from faculty on linking the student evaluations to populate directly on the DM form. Some faculty may not like this feature.
- Also discussed the duplication functions underutilized.
- Discussion about published abstracts and presentations.
- There is no area in DM to populate for the resources that you manage, nor there is one for international activities.
- The next DM SOP meeting is March 21st 1-2.30pm at Animal Dairy Sciences. Contact Dr. Wamsley with any concerns to be discussed.
- *It is strongly suggested that individual DAFVM senators serve as a point of contact for their respective departments. In this way senators are to gather any comments and complaints from faculty and transmit the information to Dr. Wamsley.*
- Dr. Wamsley indicated that a report can be compiled for Dr. Hopper's office (who requested feedback on digital measures) with the understanding that this will always be a 'living' document that will need regular updates.

Holland Faculty Senate from Dr. Barrett: no reports.

Chair Report from Dr. Nanduri

- No new agenda items.
- 12 or 13 senators terms are coming to an end. List provided in today's agenda. Please revise and decide whether you want to serve for another term, or alternatively, inform your department that a new senator should be appointed.
- Elections for DAFVM Senate President, Vice President and Secretary are coming soon. If you have any nominations please contact Dr. Wes Neal, Nominations committee chair.

Motion to adjourn made and approved, 2:04 pm.