NOMINATION FORM THE LOUIS AND DORIS WISE SUPPORT STAFF AWARDS DIVISION OF AGRICULTURE, FORESTRY AND VETERINARY MEDICINE

NOMINEE

DEPARTMENT

ADDRESS

PHONE

CATEGORIES	Professional, Non-faculty

Technical/Paraprofessional

Secretarial/Clerical

Service Maintenance

Nominee's Position Title: Years of Service: Total at MSU Division of Agriculture Present Position

CRITERIA FOR NOMINATION

The nominees are evaluated on exceptional service to the Division, the University, and the public in the areas of:

Job Involvement Knowledge Positive Attitude Dependability Judgment Adaptability Initiative Creativity Accomplishments Ability to Effectively Interact with Others

Each nomination shall consist of the following:

- 1. This form as the **cover** sheet.
- 2. At least <u>3 and not more than 5</u> typed letters of recommendation addressing why nominee is exceptional.

Please return the nomination by Friday, July 1, 2022 to:

The Louis and Doris Wise Support Staff Award Mail Stop 9800 203 Bost Mississippi State, MS 39762 lisa.noffsinger@msstate.edu

NOMINATOR/JOB TITLE

ADDRESS

SIGNATURE

SIGNATURE/TITLE OF NOMINEE'S SUPERVISOR

(Certifies nominee as employee in good standing)

(additional information on next page)

PHONE

THE LOUIS AND DORIS WISE SUPPORT STAFF AWARDS PROGRAM

Employees Eligible:

Any employee in the Division of Agriculture, Forestry and Veterinary Medicine who works .50 FTE or more, is appointed to a permanent position, and has worked at least three consecutive years in the Division (as of June 30, 2022) on- or off-campus. An employee becomes ineligible after having received the award once.

The Award: Cash award based on availability of funds