## NOMINATION FORM THE LOUIS AND DORIS WISE SUPPORT STAFF AWARDS DIVISION OF AGRICULTURE, FORESTRY AND VETERINARY MEDICINE

**NOMINEE** 

**DEPARTMENT** 

**ADDRESS** 

**PHONE** 

**CATEGORIES** Professional, Non-faculty Secretarial/Clerical

Technical/Paraprofessional Service Maintenance

Nominee's Position Title:

Years of Service: Total at MSU

Division of Agriculture Present Position

## CRITERIA FOR NOMINATION

The nominees are evaluated on exceptional service to the Division, the University, and the public in the areas of:

Job InvolvementAdaptabilityKnowledgeInitiativePositive AttitudeCreativityDependabilityAccomplishments

Judgment Ability to Effectively Interact with Others

Each nomination shall consist of the following:

1. This form as the **cover** sheet.

2. At least <u>3 and not more than 5</u> typed letters of recommendation addressing why nominee is exceptional.

Please return the nomination by Friday, June 30, 2023 to:

The Louis and Doris Wise Support Staff Award Mail Stop 9800

203 Bost

Mississippi State, MS 39762 lisa.noffsinger@msstate.edu

NOMINATOR/JOB TITLE

**PHONE** 

**ADDRESS** 

**SIGNATURE** 

SIGNATURE/TITLE OF NOMINEE'S SUPERVISOR

(Certifies nominee as employee in good standing)

(additional information on next page)

## THE LOUIS AND DORIS WISE SUPPORT STAFF AWARDS PROGRAM

## **Employees Eligible:**

Any employee in the Division of Agriculture, Forestry and Veterinary Medicine who works .50 FTE or more, is appointed to a permanent position, and has worked at least three consecutive years in the Division (as of June 30, 2023) on- or off-campus. An employee becomes ineligible after having received the award once.

**The Award:** Cash award based on availability of funds