

**NOMINATION FORM
THE LOUIS AND DORIS WISE STAFF AWARDS
DIVISION OF AGRICULTURE, FORESTRY, AND VETERINARY MEDICINE**

NOMINEE

NetID

POSITION/TITLE

DEPARTMENT

ADDRESS

PHONE

Professional

Support

Years of Service: Total at MSU

DAFVM

Present Position

NOMINATION CRITERIA

The objective of the program is to annually recognize exceptional service to the Division of Agriculture, Forestry, and Veterinary Medicine, the University, and the public. Nominees in professional, technical, paraprofessional, secretarial, clerical, skilled crafts, and service maintenance positions are eligible. Selection of winners will be based on evaluation of nominations in the areas of:

- | | |
|---------------------|---|
| • Job Involvement | • Adaptability |
| • Knowledge | • Initiative |
| • Positive Attitude | • Creativity |
| • Dependability | • Accomplishments |
| • Judgment | • Ability to Effectively Interact with Others |

Each nomination shall consist of the following:

1. This form as the **cover** sheet.
2. At least **3 and not more than 5** typed letters of recommendation addressing why nominee is exceptional.

Please return the nomination by Monday, **July 1, 2024** to: *The Louis and Doris Wise Staff Award*
Mail Stop 9800
203 Bost
Mississippi State, MS 39762
lisa.noffsinger@msstate.edu

NOMINATOR/JOB TITLE

PHONE

ADDRESS

SIGNATURE

SIGNATURE/TITLE OF NOMINEE'S SUPERVISOR

(Certifies nominee as employee in good standing)

(additional information on next page)

THE LOUIS AND DORIS WISE STAFF AWARDS PROGRAM

Eligibility:

Any employee in the Division of Agriculture, Forestry, and Veterinary Medicine who works .50 FTE or more, is appointed to a permanent position, and has worked at least three consecutive years in the Division (as of June 30, 2024) on- or off-campus. An employee becomes ineligible after having received the award once.

Award: Up to four winners will be selected (2 Professional; 2 Support)
\$400.00 cash per winner