PROGRESS TOWARD PROMOTION
For Use by Supervisors of Research and Extension Associates
(as described in OP 56.09 under "Responsibilities of Supervisors …")

Date: _____

- Current position (check one): Research/Extension Associate I ☐ II ☐ III ☐
- Degree (check all that apply) Bachelor's ☐ Master's ☐ Doctorate ☐
- Date of last promotion _____
- Relevant years of experience _____
- Number of years working at MSU _____
- Identify the person/faculty member you report directly to _____
- University degree(s), certificate(s), and/or other training received since last promotion (as described in OP 56.09 Table 1.) _____
- Year seeking next promotion _____
- Relevant accomplishments toward promotion (include the completion date of the accomplishment and attach additional pages as needed)

- Demonstrated Performance Standards: *(Mark E for Excellence and S for Satisfactory on all that apply. Details can be listed beside the check box.)*

  Scholarly activities ☐ _____

  Oral presentations ☐ _____

  Impact and outcome measures ☐ _____

  Grants, contracts and resources ☐ _____
  (Related to program mission)

- Annual evaluation rating: Year _____ Rating _____

  Year _____ Rating _____

  Year _____ Rating _____

(Average overall rating for the past three years listing the most recent year last)